

## PROCEDURE FOR VISITOR'S LIABILITY WAIVER

- A. When a Member contacts a Guide for signing-up a Visitor on a hike, the Guide is to advise the Member of the Member's responsibility listed in paragraph B.
- B. The sponsoring Member is responsible for: 1) informing the Visitor of the requirement to sign a Liability Waiver at the start of the hike; 2) advising the Visitor that the form is available for viewing on the SCOV web site prior to the hike (see Menu, Documents).
- C. The Guide is to: 1) have a Liability Waiver form on-hand at the time of sign-in at the start of the hike; 2) have the Visitor sign it; 3) turn in this signed waiver with the sign-in sheet to the Mileage Recorder.
- D. Refusal to sign: if the Visitor refuses to sign the Liability Waiver, the Guide must refuse the Visitor from joining the hike.
- E. The Mileage Recorder is to collect these waivers and give them to the Treasurer at least on a quarterly basis.
- F. The Treasurer is to retain these waivers permanently.

### FOR COPIES OF THE LIABILITY WAIVER

See the SCOVHC web site (Menu, Documents and Forms, Liability Waiver); or request copies from the Chief Guide.