

**SCOV Vistoso Hiking Club**  
**Board of Directors Meeting**

**April 5, 2017**

Directors Present: President Jim Brandl, Vice President Byron Wolffng, Treasurer Zora Saunders, Chief Guide Doug Higgins (via phone), and Secretary Mary Rea.

Members Present: Dave Fraser, Millie Sparling, Darrel Cornelius, Max Haegele.

President Brandl welcomed the 2 new Board members, Wolffng and Saunders.

1. Minutes Approval: Minutes for both the March 8 Board meeting and the March 25 Annual General Membership meeting were approved (Brandl/Saunders).
2. Treasurer's Report: As of March 25, 2017, the journal balance was \$7,032.97. Expenses were \$180.51. Income was \$166. The journal balance as of April 5, 2017 is \$7018.46. The report was approved (Rea/Wolffng).
3. Approval of 2017 Non-Resident Membership: No new non-residents joined since last report.
4. Liability Documents: Discussion took place regarding the need to keep original liability waivers, including who would keep them, where they would be kept, and in what format (digitally scanned and/or paper copy). Brandl indicated we would continue discussion regarding this in the fall and create a policy for waivers.
5. "E" Hike Proposal: Higgins explained the history of how the club was solicited to provide easier hikes. The suggestion for an "E" level hike was made. Higgins moved to 1) create a new hike designation, "E," for hikes of 3 miles or less and cumulative elevation gain/loss of 50 feet, whichever is less, and 2) provide an orientation on the hiker's first hike, and 3) maintain on the club's official membership roster a special designation for "E" hikers for use primarily by the club hiking guides, and 4) recruit hiking guides who will offer "E" hikes through the club's normal schedule mechanism, and 5) "E" designated hikers may hike only on "E" designated hikes until such time as they satisfactorily complete the club's standard Orientation Hike, and 6) except for the limitation in 5) above, "E" hikers may enjoy all the other benefits of full membership in the club. Wolffng seconded the motion. Discussion ensued. The "E" hike provided for the February picnic was

successful. Brandl has received interest from former guides, Larry and Susie Klein, to be hike leaders. He'll also contact Duane Hutchins. This would begin in the fall. A vote was called. Motion passed.

6. Review of past/upcoming events:

a) Guides update: Higgins will ask guides to turn in hiking sheets more quickly so that incidents and trail notes are reported in a timely and useful manner. Brandl suggested flagging on paper any incidents in case of future liability.

b) Wine and Cheese meeting/ Nametags for Members: Brandl reported the event was well-received, including the speaker's presentation on snakes.

7. Membership Update: Simms sent report and roster online to Board.

8. Website Update: Cornelius reported an additional area on the website where wildflower pictures may be added. He will update the list of officers.

9. New Business:

a) Policies/Lubatkin Report: Brandl explained how the list of policies dated 3/12/17 was garnered. Cornelius distributed an updated list dated 4/5/17. Haegele offered to search his records for former policies. Discussion ensued. Rea suggested #12 be reworded as many use cell phones for taking pictures. Rea also posited whether specific days for our spring and fall picnics (#s 2 and 3) are within our control, and that these be "suggested" dates. Brandl asked Board to review the policies before our next meeting in the fall.

b) Records Retention Policy: Brandl will check with SCOV to see what they suggest/require. Rea asked for future discussion on what should be stored on the Secretary's flash drive.

c) New Resident Letter/Invitation: Brandl and Cornelius will work on drafting a letter inviting new residents to consider the Hiking Club, and the cost for printing personalized letters on Club stationery and mailing.

d) Bylaw Revisions: Brandl indicated the Club bylaws are outdated and should be revised. Discussion ensued. Brandl will draft new bylaws over the summer to present to the Board in the fall.

10. Call to Audience/New Business: No new business.

Motion to adjourn the meeting (Rea/Wolffing). Meeting adjourned at 4:43pm.

